

# **PUBLIC PARTICIPATION PLAN**

## **Village of Fontana Comprehensive Planning Project**

### **Section 1: Introduction**

The Village of Fontana adopted its last comprehensive plan in 2001. The Village is now undergoing a complete update of its Comprehensive Plan to comply with Wisconsin's smart growth comprehensive planning law and to address new opportunities, issues, and changes in the community since 2001. One of the key components of the comprehensive planning process is active involvement of community residents and stakeholders in the development of the plan document. Public involvement in the planning process helps to ensure that the completed Comprehensive Plan accurately reflects the vision and desires of the community.

### **Section 2: Purpose**

Pursuant to Sec. 66.1001(4)(a), Wisconsin Statutes, the purpose of the Public Participation Plan is to outline the procedures that will be used in the planning process to ensure that there are opportunities for public participation at every stage of the planning process. This Public Participation Plan specifies policy guidelines to actively involve the public in establishing a community vision, identifying issues and opportunities facing the community, and developing strategies to achieve the vision component of the Comprehensive Plan.

### **Section 3: Policy Guidelines for Public Participation**

To foster public participation in the planning process, the following guidelines will be followed and techniques will be used:

- All Plan Commission meetings in which the Comprehensive Plan is the primary item on the agenda will be publicized in advance and open to the public. These meetings will be held to discuss the nine elements of the Comprehensive Plan and other related issues.
- Village staff and its consultants will prepare and disseminate information to the public on the participation efforts for the comprehensive plan. Interested citizens should contact Kelly Hayden-Staggs, at (262) 275-6139 or [Administrator@VillageofFontana.com](mailto:Administrator@VillageofFontana.com) for more information.
- The internet and e-mail will also be utilized to educate and inform the public throughout the project, and to provide an opportunity for comment and feedback.
- An Open House and a Public Hearing on a draft Comprehensive Plan will be held to provide further opportunity for community feedback prior to plan adoption. Following this public input, revisions will be made as necessary, with additional public hearing(s) where appropriate.
- The Village of Fontana Plan Commission will be asked to recommend adoption of the draft Comprehensive Plan to the Village Board. At that time, comments will be solicited from adjacent and overlapping governments to ensure that issues of mutual concern have been adequately addressed in the plan. If necessary, further modifications will be made to the draft plan prior to preparation of the ordinance and the holding of the public hearing that precedes final adoption of the plan by the Village Board.

RESOLUTION 2009-\_\_\_\_\_

ESTABLISHING PUBLIC PARTICIPATION PROCEDURES  
FOR COMPREHENSIVE PLAN

WHEREAS, the Village of Fontana has decided to prepare a comprehensive plan under the authority of and procedures established by §66.1001(4), Wisconsin Statutes; and

WHEREAS, §66.1001(4)(a), Wisconsin Statutes, requires that the governing body of the local governmental unit adopt written procedures designed to foster public participation at every stage of comprehensive plan preparation, and that such written procedures shall provide for wide distribution of draft plan materials, an opportunity for the public to submit written comments on the plan materials, and a process for the governing body to respond to such comments; and

WHEREAS, the Village of Fontana believes that regular, meaningful public involvement in the comprehensive plan process is important to assure that the resulting plan meets the wishes and expectations of the public; and

WHEREAS, the "Public Participation Plan: Village of Fontana Comprehensive Planning Project" includes written procedures to foster public participation, ensure wide distribution of draft plan materials, provide opportunities for written comments on such materials, and provide mechanisms to respond to such comments.

NOW, THEREFORE, BE IT RESOLVED that the Village Board of the Village of Fontana hereby adopts the written procedures included in the "Public Participation Plan: Village of Fontana Comprehensive Planning Project" as its public participation procedures meeting the requirements of §66.1001(4)(a), Wisconsin Statutes.

Resolution Adopted: \_\_\_\_\_, 2009

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Village President

ATTEST:

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Village Clerk